



ASBESTOS DASHBOARD TRAINING DOCUMENT



Asbestos Records View

FACILITIES OPERATIONS
Environmental Health & Safety

Hazardous Materials

0373 - ENVIRONMENTAL HEALTH SAFETY

Hazardous Materials Room Detail

Review **Material Status** for information on how to proceed with a building material. Tested Negative is safe to work on. Tested Positive means asbestos is present or presumed present. Do not disturb it. Any other building material that exists but is not present in the database must be presumed to contain asbestos. Not all building materials have been identified and sampled. Contact the Hazardous Material Abatement & Code Correction Coordinator for direction on how to proceed with unknown building materials or those identified as Tested Positive.

Show 10 entries Search:

Building	Floor	Room	Material ID	Material Type	Material Description	Material Content	Material Status
0373	01	100	133301	ASBESTOS	GYPSUM BOARD	NAD	TESTED NEGATIVE
0373	01	100	133302	ASBESTOS	4" COVE BASE	NAD	TESTED NEGATIVE
0373	01	100	187101	ASBESTOS	COVE BASE ADHESIVE	NAD	TESTED NEGATIVE
0373	01	100	258621	ASBESTOS	2' X 4' SUSPENDED CEILING TILE	NAD	TESTED NEGATIVE
0373	01	100	276334	ASBESTOS	CARPET GLUE	NAD	TESTED NEGATIVE
0373	01	101	103227	ASBESTOS	CARPET GLUE	NAD	TESTED NEGATIVE
0373	01	101	109232	ASBESTOS	COVE BASE ADHESIVE	NAD	TESTED NEGATIVE
0373	01	101	157343	ASBESTOS	GYPSUM BOARD	NAD	TESTED NEGATIVE
0373	01	101	228907	ASBESTOS	2' X 4' SUSPENDED CEILING TILE	NAD	TESTED NEGATIVE
0373	01	101	252735	ASBESTOS	4" COVE BASE	NAD	TESTED NEGATIVE

Showing 1 to 10 of 242 entries

Previous 1 2 3 4 5 ... 25 Next

By default, the above view is what users will see with all records available for the building that has been selected. Users can further refine the selection by using the filters, which will be discussed in a future section.

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Definition of Columns

Column Name	Description
Building	This column represents the building number. This will be the same for all records, as the initial filter used will always be by the unique building data.
Floor	This column represents the respective floor that the material is located in.
Room	This column represents the room in which the material is located in. All records will contain a Room to define the location of the material. All rooms are pulled from the University's space database, but may require review of floorplans to determine appropriate labeling convention – in particular to common spaces such as hallways, bathrooms, vestibules, etc.
Material ID	This column represents a unique ID number associated to the material record. This number can support in identifying records in questions when communicating with the Hazardous Material Coordinator.
Material Type	This column represents the type of material identified in the database.
Material Description	This column represents a description of the material on the record that has been tested for asbestos content.
Material Content	This column represents the types of asbestos and their percentage content determined to be within the material identified in the record, or in cases where no asbestos was detected, a value of <i>NAD</i> will be shown.
Material Status	This column represents the status of the material on the record. There are only two different defined material statuses: <ul style="list-style-type: none">• TESTED NEGATIVE – The material on record has been tested and does not contain asbestos• TESTED POSITIVE – The material on record has tested positive for asbestos, or the material is presumed to contain asbestos based on similarly tested materials



Filtering Building Records

Building records can be filtered through the available column filters at the bottom of each column:

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Show **10** entries

Search:

Building	Floor	Room	Material ID	Material Type	Material Description	Material Content	Material Status
0373	01	100	133301	ASBESTOS	GYPSUM BOARD	NAD	TESTED NEGATIVE
0373	01	100	133302	ASBESTOS	4" COVE BASE	NAD	TESTED NEGATIVE
0373	01	100	187101	ASBESTOS	COVE BASE ADHESIVE	NAD	TESTED NEGATIVE
0373	01	100	258621	ASBESTOS	2' X 4' SUSPENDED CEILING TILE	NAD	TESTED NEGATIVE
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0373	01	101	228907	ASBESTOS	2' X 4' SUSPENDED CEILING TILE	NAD	TESTED NEGATIVE
0373	01	101	252735	ASBESTOS	4" COVE BASE	NAD	TESTED NEGATIVE

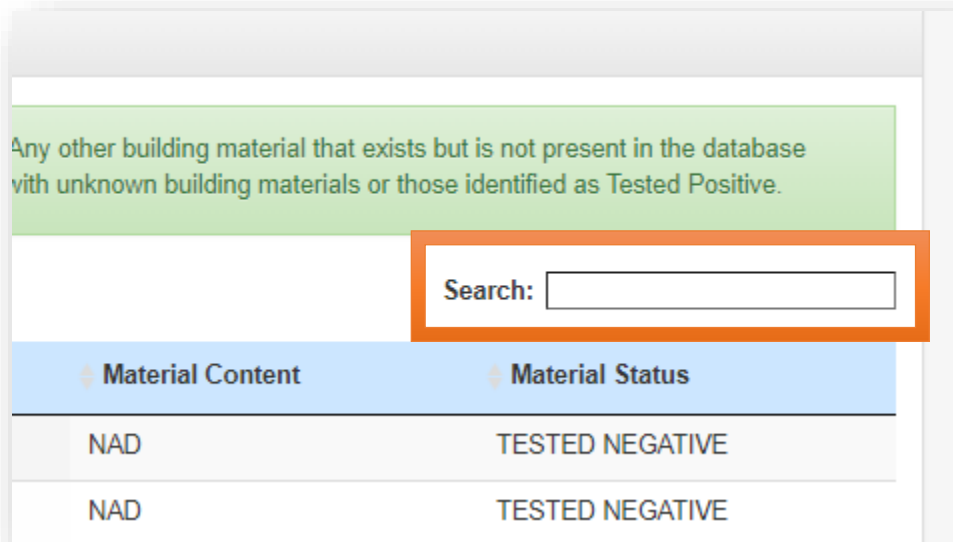
Showing 1 to 10 of 242 entries

Previous 1 2 3 4 5 ... 25 Next

Users may filter the column by clicking on the filter at the bottom and selecting the value desired to filter the results by. If more than one filter is required to further narrow the search, this process can be repeated for each column that is required to have a filter applied.



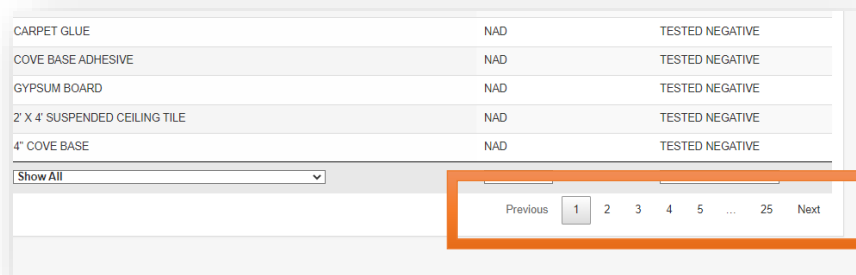
There is also a *Search* box above the material records that is a universal search that will apply to all columns within the records:



This search box is best used to identify records with key words in place of room locations (i.e., floor tiles, cove base, etc.)

Changing Record Views

By default, the dashboard will provide a view with ten records displaying per page. To navigate through additional pages of results, users will need to use the *Previous*, *Next*, and page number options below the displayed records:





Users are able to change the number of records displayed by page using the drop-down above the material records on the left side of the screen by clicking on the drop-down and selecting the desired number of records to be displayed per page:

Hazardous Materials Room Detail

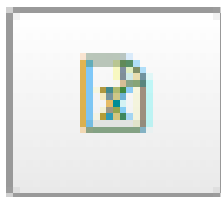
Review **Material Status** for information on how to proceed with a building. Not all building materials have been tested for asbestos.

Show 10 entries

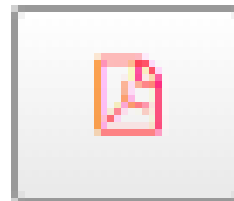
Building	Floor	Room	Material
0373	01	100	133301
0373	01	100	133302

Exporting Records

There are two options to export records from the Asbestos Dashboard. Both options are located above the material records on the left side of the screen. The available options for export are:



EXCEL



PDF